



## Meeting Minutes

### The Nevada Homeland Security Working Group

<b>Attendance</b>	<b>DATE</b>	June 13, 2013	
	<b>TIME</b>	9:30 a.m.	
	<b>LOCATION</b>	State Capitol Building Annex Guinn Room – 2 <sup>nd</sup> Floor 101 N. Carson Street Carson City, Nevada 89701	
	<b>METHOD</b>	Video-Teleconference	
	<b>RECORDER</b>	Selby Marks	
<b>Working Group Representative</b>		<b>Entity</b>	<b>Present</b>
Stacey Giomi		Carson City	x
Carolyn Levering		City of Las Vegas	x
Ryan Turner		City of Henderson	x
Joe Nishikida		City of Reno	x
Michael Johnson		Clark County	x
James Ketsaa		Clark County School District	x
Jim Pitts		Elko County	x
Daniel Thayer		Inter-Tribal Council	x
Nicole Hart		Las Vegas Metropolitan Police Department	x
Jeff Page		Lyon County	
Mitchell Sperling		Nevada Air National Guard	x
Chad Westom		Nevada Dept. of Health & Human Services	x
Chris Ipsen		Nevada Department of Administration	x
Peter Mulvihill		Nevada Department of Public Safety	x
Richard Nelson		Nevada Department of Transportation	x
Angela Krutsinger		Nevada Hospital Association	x
Chris Magenheimer		North Lake Tahoe Fire Protection District	x
Daniel Lake		City of North Las Vegas	x
Bruce Barnes		NV Energy	x
Rob Reeder		Regional Transportation Commission WC	x
Jerry Keating		Regional Transportation Commission SNV	x
Joe Curtis		Storey County	
Jane Shunney		Southern Nevada Health District	x
Aaron Kenneston		Washoe County	x
Mike Mieras		Washoe County School District	
Darin Balaam		Washoe County Sheriff's Office	x
Russell Peacock		White Pine County	x
Keith Logan		Northeastern Nevada	x
<i>No Eligible Candidate named for SE NV</i>		Southeastern Nevada	
Tod Carlini		Western Nevada	x
<b>Administrative Agent Representatives</b>		<b>Entity</b>	
Chris Smith		State Administrative Agent	x
Fernandez Leary		Urban Area Administrative Agent	x
<b>Legal Representative</b>		<b>Entity</b>	<b>Present</b>
Samantha Ladich		Nevada Attorney General's Office	x
<b>Support Staff Representative</b>		<b>Entity</b>	<b>Present</b>
Selby Marks		Nevada Division of Emergency Mgt.	x
Doug Lyon		Clark County Facilitator	x

## **UNOFFICIAL MINUTES – To be approved at the next HSWG meeting**

### **1. CALL TO ORDER**

Chief Christopher Smith, State Administrative Agent (SAA) and Co-Chair of the Homeland Security Working Group (HSWG) called the meeting to order at 9:30 a.m. Selby Marks, NDEM/HS performed a roll call establishing quorum for the meeting.

### **2. PUBLIC COMMENT**

Chief Smith called for public commentary from both venues. No public commentary noted in either venue.

### **3. APPROVAL OF MINUTES**

Chief Smith called for a motion to approve the meeting minutes from the May 16, 2013 Homeland Security Working Group (HSWG) meeting. Motion to approve presented by Ryan Turner, City of Henderson with a second by Dan Lake, City of North Las Vegas. All were in favor with no opposition. Motion passed unanimously.

Doug Lyon, HSWG Facilitator introduced himself and the process before the body including instructions to refrain from use of acronyms and to pay attention to sound picked up by the numerous microphones throughout each venue. Mr. Lyon also requested that a letter be drafted thanking former HSWG member Jane Shunney, Southern Nevada Health District for her many years of service.

### **4. WELCOME AND OPENING COMMENTS BY THE STATE ADMINISTRATIVE AGENT (SAA) AND THE URBAN AREA ADMINISTRATOR (UAA)**

Chief Smith thanked the body for their work to date noting that there is substantial work to be done at this meeting to provide a balanced budget for recommendation to the Nevada Commission on Homeland Security Finance Committee. In doing so, credibility is lent to the process of ranking and funding the important projects before the body. In addition, Chief Smith spoke to the new grant guidance from the Department of Homeland Security (DHS) indicating the necessity of funding both Citizen Corps and MMRX projects.

Chief Fernandez Leary, Urban Area Administrator (UAA) and Co-Chair of the HSWG also thanked the body for their work to date, speaking particularly of the additional challenges presented to the Urban Area Security Initiative (UASI) regarding the loss of funding in 2013. Chief Leary indicated the need to satisfy the priorities of the Commission and continued respect for all members of the body.

### **5. GRANT GUIDANCE AND DOCUMENTATION OVERVIEW**

Kelli Anderson, NDEM/HS briefed the body on a grant guidance overview and review of the documentation created to date. Ms. Anderson thanked the body for participating in the difficult process noting the additional pressures in performing all tasks with significantly less time allowed due to federal mandates. Nevada was granted \$3,459,264.00 in total, with \$172,000.00 allocated for M&A residing at NDEM/HS. The remaining \$3,286,396 is left for allocation to project requests.

Ms. Anderson went over the DHS priorities with specific mention of priorities referring to MMRS, Citizen Corps, and CERT clarifying that the expectation from DHS is to fund such projects at a sustainment level. Noting that Nevada can submit up to 10 investment justifications (IJ), Ms. Anderson instructed the body that the grant application is due June 24, 2013, making the due date for investment justifications June 18, 2013 at 12:00 p.m. to allow time for review by NDEM staff. Also discussed was an financial overview of the budget documents before the body with caveats that grant monies sitting in 2010, 2011, and 2012 will all close at the same time.

Ms. Anderson spoke to the budget-balance overview document, and the current balances reflect all currently turned-in paperwork. There is money still sitting in 2010, 2011, and 2012 budgets with same closing at the same time with only one year to perform closing tasks. With the exception of

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environmental impact studies, extensions are not an option and will not be throughout the entire program. All monies left at the close of grant performance periods will be subtracted from 2014 monies.

Dan Lake, City of Las Vegas asked if the grant allocation Nevada received included the additional \$700,000 for SHSP, with Ms. Anderson confirming that was the case. Angela Krutsinger, Nevada Hospital Association requested the closing dates for each year which were read aloud by Ms. Anderson. Doug Lyon praised the State for providing this document.

### **6. URBAN AREA WORKING GROUP (UAWG) MEETING REVIEW**

Chief Leary briefed the body on the last UAWG meeting speaking particularly to two items, one being the reality of losing UASI funding and second, the liability of the UAWG to continue. Although extensive efforts have been put forth by senate representatives to alter language, the effort failed in the House of Representatives. Currently, the consensus is that the UAWG will continue. Chief Leary also discussed how urban area projects could benefit the state as a whole in addition to exploring options as to how programs would be affected with funding cuts.

### **7. DISCUSSION OF PROJECT PROPOSAL MODIFICATIONS AND BUDGETS**

Chief Smith introduced the body to the project proposal modification process asking Doug Lyon to brief the body on the project proposal budgets and modifications to be presented using the project master provided by the NDEM/HS. Presenters were given clear instruction that projects A through LL were to be presented in a manner such that presenters are to speak to changes only in addition to presenting how projects would be affected at the 100%, 75%, and 50% ranges. The expectation moving forward is to come in with a balanced budget. Justification of projects has already been done, so this is the time to note changes and effects on a project should funding be reduced.

#### **Project A – Nevada Counter Terrorism Center Fire Liaison**

Captain Evan Hannah, Southern Nevada Counter Terrorism Center (SNCTC) presented a reduction of \$37,168 keeping salary and benefit package intact. At 50%, overall effectiveness to deliver training would decrease, and position would be funded for only 9 months. If funded at 62%, the position would be funded at one year for salary and benefit.

Angela Krutsinger inquired as to what the difference this role provides in comparison to the fusion center. Captain Hanna indicated that the liaison position would be a statewide asset. Captain Hannah is willing to accept 62% of his original request, reducing his request to \$92,172.00.

#### **Project B – Nevada Threat Analysis Center – Fusion Center**

Lieutenant Ryan Miller, Nevada Threat Analysis Center (NTAC) presented only categorical changes to the proposed budget. No changes were made to the funding request. As 70% of the fusion center's budget is staff, staffing is key to operations. Cuts would entail loss of positions. At a 75% reduced budget, there would be a loss of an intelligence analyst position, with further budget cuts creating the need to cut the CIKR coordinator, and the terrorism coordinator. There is an expectation from DHS to sustain or increase baseline capabilities. The request stands at \$477,500.00.

Nicole Hart, Las Vegas Metropolitan Police Department (LVMPD) inquired on whether there were any other intelligence analysts which are part of Lt. Miller's budget. Lt. Miller indicated there are two state-funded analysts that perform separate duties and assist with CIKR. The training liaison officer and coordinators do not have any backup positions. Lt. Miller stressed that this request is not to sustain capability, but rather enhance current capability.

Angela Krutsinger inquired on unspent 2010 and 2011 monies. Lt. Miller indicated that 2010 monies expire next month and involve no fusion center salaries. 2011 monies expire in August 2013. Ms. Krutsinger also addressed if the \$40,000.00 in equipment allocation could be purchased using 2010 monies, with Lt. Miller indicating he would discuss that issue with NDEM/HS.

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Aaron Kenneston, Washoe County presented concern over expenditure of grant funding toward personnel, particularly in the environment of radically reduced funding. Bruce Barnes, NV Energy echoed similar concerns noting that contracted positions may cost more in the future with the implementation of the Health Care Act. Lt. Miller didn't anticipate additional costs, and the salary base presented stands.

Chief Smith indicated that the state fusion center presented a good faith effort to work off DHS grant funding to allow this to be borne by the state. Speaking to Mr. Kenneston's concerns, Chief Smith understands the use of grant funding for staff, but the same time there is a gradual elimination of the need for grant funding with the hopes of self-sustainment in the future. Kelli Anderson presented discussion that grant funding showed \$209,000.00 for the previous year in addition to speaking to Ms. Krutsinger's point about purchasing equipment with 2010 monies. Such reprogramming of funding is cumbersome with a nearly impossible task of purchasing anything within a 30-day period.

Doug Lyon indicated that upcoming presenters may want to take into consideration what other presenters are offering and the response from the body as a whole. Frustration has been felt in the past when monies remain unspent. Dan Lake presented concern that if presenters come in with the position of only accepting 100% funding, this may pose a problem for approval down the line.

### **Project C – Southern Nevada Counter Terrorism Center**

Deputy Chief Al Salinas, LVMPD presented no changes were to be made to the original proposal stressing the need for the ability to produce information. Reduction in funding would impact capability and increase vulnerability with loss of staff. At this time, 100% funding is required.

Nicole Hart inquired what would be eliminated from the program at the 75% funding level. Deputy Chief Salinas indicated at that level, to keep the program moving, they would have to find deobligated funding from North Las Vegas and would need to lose an analyst position in addition to security and privacy capabilities within the fusion center. The Silvershield Program would also be affected forcing the decision on what not to protect.

Dan Lake inquired what the bottom line is for the fusion center, asking if this is an all or nothing request. Deputy Chief Salinas indicated that if necessary, he could reduce the request to 75% with the caveat that capabilities would be reduced significantly. Chief Smith inquired if any of the burden could be leveraged with the Nevada Threat Analysis Center. Deputy Chief Salinas indicated collaboration would be needed should this project be funded at 75%.

Angela Krutsinger inquired about a discrepancy between the travel narrative and the budget. Ms. Krutsinger also questioned the travel amount pertaining to contractor travel. Deputy Chief Salinas indicated this is an error which does not affect the total monies requested. Nicole Hart clarified information for Ms. Krutsinger. Aaron Kenneston praised the Deputy Chief for his willingness to come to the table with reductions. The new budget amount is \$749,950.00.

### **Project F – Cyber Security Self Assessment Training and Awareness – CIAS Phase II**

Assistant Director Al Noyola, City of North Las Vegas indicated no changes were to be made to the original proposal. Although Mr. Noyola was not able to bring the project down to succinct percentage reductions, he indicated that a 75% reduction would eliminate a certification course. At 50% reduction, only one position would be funded. At 25% reduction, the certification program in its entirety would be eliminated.

Aaron Kenneston urged that with the importance of cyber security, and the limited amount of funding available, requesting the existing 4 projects be pared down. Chief Stacey Giomi, Carson City inquired if the Cyber committee had ranked the individual cyber projects. Assistant Director Noyola indicated this project was ranked #2, with disaster recovery ranked #1. Chris Ipsen, Nevada Department of Administration indicated that there were two projects prioritized. The third project was presented as a result of a meeting late in the process, it was not discussed or prioritized, but introduced as a result of a need that became apparent during the grant process. Chief Smith

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indicated that the cyber security is an ad-hoc committee, and there is no requirement for the HSWG to get recommendations from the ad-hoc committee, but he is hopeful that becomes more formal moving forward. Mr. Ipsen addressed Mr. Kenneston's earlier concern noting vetting processes to date including citing the Commission's priority requirements. Dan Lake inquired as to what the bottom-line would be for Assistant Director Noyola. Assistant Director Noyola indicated he needed at least \$300,000.00.

Ryan Turner commented that extensive work was performed by those individuals presenting projects to the Cyber Committee. Angela Krutsinger inquired about the number of workshops within the budget, asking if there is any room to reduce the number of workshops. Assistant Director Noyola indicated that this is a preset program with delivery of materials. Discussion ensued pertaining to the ability for individuals to attend this many workshops.

### **Project H – Statewide Data Disaster Recovery Planning Phase II**

Terry Daus, City of Henderson presented a change in the core capability of the original submission from planning to cyber security. No other changes were made. After a brief historical background of this project, Mr. Daus indicated that at 75% reduction, an agency would have to be eliminated in the impact analysis process. At a 50% reduction, no planning would be performed at either agency. At 25%, only business impact analysis would be performed. Mr. Daus indicated a willingness to reduce his request by 50% to \$180,000.00. Discussion ensued pertaining to the importance of the business impact analysis complexity and the goal to come up with a straightforward plan that allows systems to get back online as quickly as possible.

Ryan Turner asked for confirmation that the request was being reduced by 50% to \$180,000.00, with some confusion as the initial project was \$460,000.00. Kelli Anderson confirmed that Mr. Daus actually cut more than the 50% indicated, removing functionality from his budget..

### **Project I – Cyber Security**

Jim Earl, Nevada Enterprise IT presented changes which were made to this proposal to accurately reflect corrections to include sign-on's of officers, counties of Washoe and Clark, first responders and the SNCTC. At 100% funding, northern entities can be added to this project. At a 75% funding level, monitoring for Washoe county and Las Vegas would drop off with maintenance of network monitoring for Las Vegas Metro and the fusion center. At a 50% funding level, Clark County monitoring would drop off with only maintaining state monitoring. At a 25% funding level, county monitoring would drop off with only maintaining software.

City and county representatives were deferred should they wish to withdraw from the project. Angela Krutsinger asked for clarification on contracting and traffic analysis budget items. Aaron Kenneston indicated his preference to fund at 50% caveating that it would be best to group the cyber projects together. Chief Leary agreed asking if there is the possibility of an expert in all three projects to come up with a single IJ. Chris Ipsen acknowledged the concern presented, noting the complexity of the issue. Key takeaways were structuring the Cyber Committee more appropriately in order to narrow down the scope of many projects to look at business impact analysis. Nicole Hart inquired if this project had been previously funded by HSGP. Chief Smith indicated the first phase was funded by DHS award through a contractor, and Phase II is to be borne by the states.

Rick Martin, NDEM/HS confirmed the total amount of the request is \$404,500.00.

### **Project K – Public Information and Warning**

Aaron Kenneston spoke to the challenges inherent in public information and warning, particularly between the Federal Emergency Management Administration (FEMA) and DHS. Mr. Kenneston presented an offer of changing his request to the 75% funding level, which would affect his project in losing outreach capability. The new project total is \$165,000.00.

Angela Krutsinger inquired about the project narrative and the issue of Nevada Broadcasters. With the new public outreach campaign reaching out to radio and television stations to educate the public,

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there is concern about the warning piece, particularly what to do when people get the warning. There is good feedback from this campaign.

### **Project M – So. NV. Unified Command Incident Mgmt Team**

Chief Michael Johnson, Clark County Fire Department presented a reduction in this project of 45%, bringing request to a total of \$55,000.00. This change will cut the training budget in half. Chief Johnson will collaborate with inter-agency contacts to assist with obtaining additional funding. At a minimum, and in order to maintain the project at all, he would need 23%, or \$23,500.00.

### **Project O – Statewide NIMS Program**

Kelli Baratti, NDEM/HS presented a reduction in this project to 75% speaking to the inclusion of Tribal NIMS Coordinator/support, THIRA, and Interoperability communications training. To address the monies currently on books, there are documented plans in place to spend down the funds available. There is significant savings due to iPads and training materials to deliver classes. Requesting \$310,879.00.

### **Project P – Quad County Regional CAD Data Sharing**

Chief Stacey Giomi, Carson City Fire Department indicated no changes were being made to the proposal at this time. At a 75% reduction, the project would change to bidirectional including just two counties. At a 50% funding level, CAD systems would not be able to interact bidirectionally. At a 25% reduction, the project could not move forward. Phasing the project would increase cost due to multiple contractor engagements over the course of the phased project.

Ryan Turner inquired about the total dollar amount of the project, noting it had changed since the first HSWG meeting. Chief Giomi indicated there was an adjustment due to error. Carolyn Levering inquired if match was possible with an award using capital funding. Chief Giomi indicated that although he does not know definitively, it is possible.

### **Project T – Statewide Credentialing and Resource Management**

Kelli Baratti presented a slight reduction based on tightening of the budget, speaking to FFY2011 monies and the contract review by the Nevada Board of Examiners. Ms. Baratti offered to reduce her request to the 75% level for a total of \$373,082.00

### **Project W – Washoe County TRIAD Regional Hazardous Materials Response Team Capability Upgrade**

Captain Joe Nishikida, Reno Fire Department offered a reduction to the 75% level amending his request to \$140,175.00.

### **Project FF – Advanced CBRNE Detection and Decontamination**

**Doug Huffmaster, LVMPD spoke to project and the loss of UASI funding.** What is lost at each level? Losing quick ID; at 75% we lose chemical identifier process. Still have air monitoring and budget money to update warranties. At 50% they lose air monitors, from 15 to 8. Can't cover areas. They are willing currently to go to 75% to maintain all air monitors. \$309,000.

Captain Nishikida asked about warranty for new equipment. There was no warranty included. Angela Krutsinger asked how long the warranty is and dollar amount of equipment it covers. Discussion ensued. Nicole Hart asked about the warranty equipment going out of service purchased in 2003/2004. Chris Smith inquired about chemical identifier, and is that the only capability lost in Las Vegas Valley.

**Project Q – Clark County School District Police Dept. Console Add-On/Upgrade**

Stephanie Wilson, Clark County School District spoke to original request reduction; at 75% they can connect 4 consoles to SNACC and upgrade 4 consoles; at 25% even further. Her goal is 75% reduction \$123,000. Angela asked what would be converted, could she expand? Direct connectivity to SNACC, and Ms. Wilson said that SNACC advised additional channels may be available for communication to the north. Right now, consoles can't connect with other agencies, dispatch cant communicate with all agencies utilizing that channel. Would 8 give connectivity to in a catastrophic incident. CCSD is not a primary PSAP and has not been included in the first round, but can be included in a gateway to SNACC switch. Chief Smith asked if the acquisition of this equipment make this possible. Ms. Wilson indicated this isn't just for consoles, but the add-ons allowing operability.

**Project S – Mesquite Police and Mesquite Fire & Rescue Radio Interoperability Communication Infrastructure**

Chief Richard Resnick had no changes. 100% funding allows connectivity to digital trunk. 75% would provide boots to the ground personnel a dual band hand held radio allowing infrastructure to be built out to give interoperability. 50% become more dangerous, losing dual band capability but would be able to provide infrastructure build out through SNACC. 25% would not be able to build out infrastructure, but will continue to procure dual band equipment and keep under 75 minimum radio requirement. 75% will work well and will give enough room for dispatch center connection. Kelli Anderson is questioning line 48 for SNACC fee, the group knows that we've purchased 100's of radios, and she wants to make sure this is compliant with the requirement. Radio licensing one-time fee is approximately \$1400/radio; every year annual relicensing fee to stay on system at \$185/radio. Those fees have always been incurred as the system has grown/evolved. Rick Martin asked what the 75% would be - \$304,669.

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*The Homeland Security Working Group broke for lunch at Noon for one hour, resuming the meeting shortly after 1:00 p.m.*

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**Project X – Nevada CORE MPLS Implementation**

Shawn Tayler, Washoe County indicated no changes to original proposal, noting that the bottom-line for funding would be 89%. Below that funding level, capacity to recover will be lost in the event of equipment failure. Amended proposal is now #312,189.00

**Project Z – Statewide Interoperable Coordination & Project Manager**

Selby Marks, NDEM/HS indicated a willingness to reduce the funding request for this project to the 75% funding level. Through more discussion, Mr. Marks indicated it would be more appropriate to eliminate the Communications Project Manager position. Though the loss of this important position would eliminate the benefits of being able to track communication projects, reportability to the Nevada Communications Steering Committee, tracking grant fees per project, and reportability to the SWIC, the loss of capability was offered as a counter to the first proposal. This would be a funding reduction to 64% of the original amount, making the new proposal amount \$124,836.00.

**Project G – Cyber Protection Education and Enhancement**

Assistant Sheriff Darin Balaam, Washoe County Sheriff's Office indicated that he will be pulling this project from consideration at this time.

**Project J – Northeast Nevada Citizen Corps Program/CERT**

Mary Ann Lafoon, Northeast Nevada Citizens Corp Program indicated that the original proposal is being amended to reduce the funding request to 75%. The reduction will affect personnel and travel. Ms. Lafoon would take the cut in contractor cost, however she still needs travel funding for outreach. At a 50% funding level, there would be a loss of outreach capability, and at a 25% funding level, the program would be lost entirely. Angela Krutsinger praised Ms. Lafoon with her offer to cut back on her contractor salary and at the same time offer to work more hours. Rick Martin, NDEM/HS indicated that Elko does a tremendous job and agreed with Ms. Krutsinger's assessment. Project total will be \$66,000.00.

**Project L – Statewide Citizen Corps Council**

Valerie Sumner, NDEM/HS indicated she would reduce the funding request for this project to 75%, for a new total of \$6,862.00. The fallout will result in reducing membership attendance to Citizen Corps meetings from rural areas. Aaron Kenneston praised the spirit of reducing this funding request, but the reduction in lieu of losing outreach capability is not acceptable. Jerry Keating, Regional Transportation Commission acknowledged agreeance to this belief, and strongly stressed that cutting people that perform vital functions for the state is not good practice. The body was in agreement. Ms. Sumner thanked the body for allowing full funding of this project 100% at \$9,150.00.

**Project U – Homeland Security Working Group**

Kelli Anderson briefed the body on this project indicating her request to remain at 100% funding if possible. Currently, even at 100% funding, the emergency management portion of this project is leveraged against another grant, and reductions of funding to the 75% level will result in hardship. There is no padding in the budget presented.

**Project AA – Community Awareness & Resilience/HSWG Support**

Irene Navis, Clark County Office of Emergency Management and Homeland Security briefed the body on the changes to this project to include elimination of Project BB. Ms. Navis indicated that if needed, the project funding request can be lowered to 75%, however anything below 50% funding would ensure the project areas are non-workable. At 75% funding, there will be a loss of capability in the terms of coverage throughout the state, level of service pertaining to planning and outreach, and fewer events. At a 50% funding level, less outreach will occur with far fewer events targeting key audiences.

Bruce Barnes, NV Energy inquired about possible duplication with this project and Project U. Mr. Barnes asked if projects could be combined. Ms. Navis indicated NDEM asked that the projects be written as they are presented. Kelli Anderson indicated that the HSWG statewide is a programmatic component for the software system so downloads of information can be received quickly. The remainder of funding has to do with travel for members needed for face to face meetings. Aaron Kenneston inquired if two projects are needed to support the HSWG. Kelli Anderson indicated that there are separate budgets to delineate subprojects within the IJ. There is a clear difference in what OEM is doing pertaining to outreach and programmatic management. NDEM proper performs programmatic management in house. Ms. Navis asked that the outreach piece be funded at 100% if possible should the outreach portion need to be reduced. Ms. Navis offered both components at the 75% funding level. If there is a decision to discontinue the programmatic portion, she needs at least \$26,250.00 for the outreach portion of the project. Kelli Anderson spoke to the challenges now faced by many as a result of losing the UASI funding.



**Project CC – Citizens Corps**

Sharon Harding, LVMPD indicated a willingness to reduce the project to the 50% funding level in order to sustain one part-time background investigator. Noting historical need for background investigation capability, Ms. Harding indicated having two part-time investigators significantly enhanced background investigation timelines.

**Project DD – Citizen Corps: Maintenance and Expansion**

Assistant Sheriff Darin Balaam indicated this project could be reduced to the 75% funding level eliminating travel and subscriptions in addition to some equipment and the elimination of a part-time intermittent position.

**Project LL – Community Emergency Response Team – Southern Nevada**

Carolyn Levering, City of Las Vegas indicated that at a 75% funding level, project operations can be sustained. Ms. Levering indicated that the ability to leverage other funding makes this possible. Further reductions in funding will be tied to economies of scale in regards to the amount of training that can be performed.

**Project II – Metropolitan Medical Response System (MMRS)**

Chris Sproule, Las Vegas Fire and Rescue indicated his willingness to reduce his project from \$225,000.00 to \$185,000.00 through the elimination of a generator purchase as one of three components to this project. A generator can be borrowed or there is the potential to find another funding source or deobligated funding down the line. Should the other two components of the program be cut significantly, several organizations including Las Vegas Fire and Rescue, Henderson Fire, ambulance organizations, fusion center, hospitals, and the HavBed system will be affected. Further cuts to remove the MMRS Coordinator component of this project would result in the position being moved to the City of Las Vegas Emergency Management office and all program capability would be lost within one year.

Mr. Lyon inquired what the total shortage in funding for all projects as currently amended is, with Rick Martin indicating that there is a current shortage of \$2,509,675.00.

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*The HSWG took a short break at 1:41 p.m., resuming the meeting shortly before 2:00 p.m.*

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Chief Smith reminded the body regarding the additional priorities that must be funded this year with respect to Citizen Corps and MMRS in addition to remembering the priorities set by the Commission. It is important to look at those projects that have, and do not have statewide nexus. It is equally important for the state as a whole to feel the benefits of the capabilities being maintained. Chief Leary agreed that those projects pertaining to single jurisdictions are questionable given the current circumstances.

Aaron Kenneston inquired if the funding levels currently agreed upon will be the levels of funding received at this point, with Chief Smith indicating a discussion would be worth having in regards to leaving in current cuts. Dan Lake indicated support for the CERT programs and the necessity for such programs to escape funding cuts. Angela Krutsinger agreed and supports Chief Smith's approach as well.

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Daniel Thayer, Inter-Tribal Council presented concern over the reduction in funding from Project O at 75% of original request as it could potentially eliminate the ITC program. Mr. Thayer wishes to keep the statewide NIMS at 100% funding. Kelli Baratti indicated that should the funding be reduced to 75%, it could significantly impair the ITC program. Ms. Baratti asked for latitude in working with tribal partners on those line items to ensure the program could continue in some form regarding Project O looking at 75% cost, if they do take the cut, it may wipe out ITC program. Keep statewide NIMS at 100%; Kelli Baratti spoke to if the project would be cut to 75%, as currently written it would affect ITC. Propose latitude to work with Tribal partners on line items that we ensure program could continue in some form with cuts. At the 75% funding level, Ms. Baratti's position is eliminated.

Shawn Taylor indicated that he can cut an additional \$10,000.00 from Project X.

### 8. HOMELAND SECURITY WORKING GROUP (HSWG) RANKING OF PROPOSALS AND BUDGET FUNDING DISCUSSION

Chris Smith briefed the body on the process of ranking the proposed projects. Voting sheets to rank each project were handed out to the membership. Members ranked each of the existing 25 projects from 1-25, with 1 being the highest rank and 25 being the lowest rank. Upon completion of ranking by members, voting sheets were recorded with the following results:

<u>Project ID</u>	<u>Rank</u>	<u>Project ID</u>	<u>Rank</u>	<u>Project ID</u>	<u>Rank</u>
L .....	1	O .....	11	X .....	21
J .....	2	I .....	12	S .....	22
DD .....	3	FF .....	13	Q .....	23
CC .....	4	Z .....	14	P .....	24
LL .....	5	AA .....	15	F .....	25
II .....	6	H .....	16		
C .....	7	M .....	17		
K .....	8	T .....	18		
U .....	9	W .....	19		
B .....	10	A .....	20		

Discussion ensued regarding the funding cutoff for the projects noted, with Kelli Anderson reading off all projects with noted cuts. The membership was asked to verify the cuts offered as they were read aloud. With corrections, it was noted that the current funding requests were over budget by \$103,000.00, allowing only funding deep into Project H. Jerry Keating inquired whether Project B had room to fund the difference while also indicating it may be pertinent to take a 25% cut to his project to fund the difference. Lt. Miller presented justification for needing full funding of Project B.

Further discussion ensued pertaining to the cyber projects in general, with general concern that all related cyber projects could be pooled into one investment justification. Chris Ipsen requested flexibility in looking at a way to address all of the cyber projects, and that he would find a way to make it work with the reduced budget requests on the table. After more concern was presented by Terry Daus, Robert Reeder, Aaron Kenneston, Jerry Keating, and Ryan Turner, Chief Giomi moved to reduce Project I by \$79,827.90 and fund Project H to \$180,000.00. Motion was seconded by Dan Lake. Chief Smith inquired if this was acceptable to Mr. Ipsen, with Mr. Ipsen indicating that a consolidated approach can be taken with these requests. All were in favor with no opposition.

All remaining projects that did not make the funding cut were read into record by Kelli Anderson at the request of Chief Smith. Angela Krutsinger questioned if any of the non-funded projects were required for federal grants, particularly credentialing as elimination of funding for that project effectively ends the program. It was discussed that credentialing was a requirement of the NIMS, and elimination of the credentialing funding eliminates Kelli Baratti's position. The need for a program manager in that area is a necessity. Nicole Hart inquired if the NTAC would be willing to give up an analyst position to save the position threatened by the funding cut off. Mr. Keating agreed with this request in addition to

## **UNOFFICIAL MINUTES – To be approved at the next HSWG meeting**

Chief Giomi stressing the importance of resource management as an asset for the entire state. Further discussion ensued with offers from Irene Navis to reduce Project AA further.

Chief Smith offered a possible solution in that the State would forego \$74,000.00 in HSWG funding, in addition to the monies offered by Ms. Navis to maintain Project H. The current funding status was reiterated by Doug Lyon.

Concern was presented by Chief Smith in fully funding those projects which are truly not statewide in concept. Angela Krutsinger motioned to cut Project H. Chief Peter Mulvihill, Department of Public Safety seconded the motion. Clarification on what was being cut and considered to this point was requested by Chief Giomi. Samantha Ladich indicated that until a vote is made on the entire list, the decision cannot be made at this point. Additional discussion ensued regarding the availability of additional funding through further cuts. Angela Krutsinger withdrew her motion.

Results of discussion included the offer of Lt. Miller to lose his analyst position at \$129,000, leaving an excess of \$34,900.00 which can be moved to Project I. Motion presented by Robert Reeder and seconded by Jerry Keating. Kelli Anderson read into record the funding amounts once more. All were not in favor, with opposition presented by the Inter Tribal Council. Motion did pass.

Chief Smith solicited a separate motion allowing the statewide NIMS the ability to support the ITERC to give the division flexibility to sustain that program. Chris Ipsen presented the motion as stated, and the motion was seconded by Nicole Hart.

### **9. HOMELAND SECURITY WORKING GROUP (HSWG) VOTE ON FINAL RECOMMENDATION**

Chief Smith called for a final motion to approve the budget, as amended during Agenda Item #8's discussion. Motion to approve was presented by Ryan Turner, with a second provided by Angela Krutsinger. All were in favor with no opposition. Chief Smith thanked the body for the work put into this difficult process.

### **10. HOMELAND SECURITY GRANT PROGRAM (HSGP) MEMORANDUM OF UNDERSTANDING**

Chief Smith briefed the body on the MOU process, indicating that there were no changes in the process from the previous year.

Roll call to establish quorum was performed by Selby Marks as several members had to leave due to airline flights. A quorum was re-established for the remainder of the meeting.

### **11. CLOSING COMMENTS AND NEXT STEPS BY THE STATE ADMINISTRATIVE AGENT (SAA) AND THE URBAN AREA ADMINISTRATOR (UAA)**

Chief Smith thanked the NDEM/HS staff for their collective efforts in bringing this meeting together for the body's benefit. The Chief noted the incredible amount of work performed by the staff, with HSWG members showing their appreciation through applause. Chief Smith noted his appreciation to all the membership for working together to forward their recommendation to the Finance Committee.

Chief Leary thanked Doug Lyon for his efforts in facilitating the meeting in addition to also thanking the support staff from Carson City and Las Vegas, the HSWG, and the UAWG for their efforts in the process. Chief Leary indicated this was a tough task and appreciated the collaborative nature in which the work was performed.

### **12. PUBLIC COMMENT**

Chief Smith opened public commentary in both venues. No commentary provided in either venue.

**13. ADJOURNMENT**

Chief Smith called for motion to adjourn the meeting. Motion to adjourn was presented by Chief Giomi, with a second provided by Angela Krutsinger. Meeting adjourned at 5:04 p.m.

DRAFT